

QUITMAN CITY COUNCIL
REGULAR MEETING MINUTES
Tuesday, December 3, 2024
6:30 PM

I. CALL TO ORDER

The meeting was called to order by Mayor Zinda McDaniel at **6:30 PM**. Mayor Pro-tem Lula Smart, Council members Donald Morgan, and Mattie Neloms were present. Interim City Manager Willie Burns was also in attendance. Absent were Council member Keshia Harrison, and City Clerk Karla Baena. City Attorney Karla Walker was in attendance via phone conference.

II. INVOCATION

Led by Wille E. Burns

III. PLEDGE OF ALLEGIANCE

Led by Mayor Zinda McDaniel

IV. ADOPTION OF AGENDA

Upon motion by Donald Morgan and seconded by Mattie Neloms to adopt the agenda as presented.

Motion carried unanimously by members in attendance (Smart, Neloms, and Morgan)

V. APPROVAL OF MEETING MINUTES

Meeting Minutes for November 12, 2024

Upon motion by Doanld Morgan and seconded by Mattie Neloms to approve the meeting minutes as presented.

Motion carried unanimously by members in attendance (Smart, Neloms, and Morgan)

VI. MAYOR'S REPORT

Informational Items

- i. Christmas Event – December 5, 2024

The Chamber of Commerce and the City of Quitman businesses will be working together. Businesses in town will be open from 6:00 PM through 8:00 PM. Snow will be provided through transport.

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- ii. Employee Christmas Lunch – December 23, 2024

VII. CITY MANAGER’S REPORT

A. Informational Items

- i. Cash Handling Policy – It is being implemented into city policy for all employees who handle cash to sign the policy specifying the responsibilities, procedures, management, fines, and all aspects of being in accountability of handling cash with City government.

As there has not been a policy for cash handling in place, this will serve as a newly implemented policy for such responsibility.

- ii. Work Session – December 16, 2024
It is a need for Council Members to be in attendance at the meeting commencing at 6:00 PM; to be held at City Hall

B. Action Items

- i. **Council Retirement Plan**

After consultation with the City Attorney Karla Walker, it was stated for another discussion in the January 2025 meeting.

There was not a motion place on the floor for said reports. Mayor Pro-Tem Smart commented on the Christmas lighting downtown. She expressed it as being “gorgeous”. Councilman Morgan stated that there will be more lights forthcoming. Councilwoman Neloms inquired about the lights on the bridge working and was advised that they are working by Interim City Manager Willie Burns. Interim City Manager Willie Burns advised the council and public who were in attendance that the city is working on filling the potholes and asked for the help of individuals in providing information as to where they (potholes) exist.

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VIII. OPEN TO THE PUBLIC

Mr. Andrew Wade, Jr., questioned the stance of the audit. He explained the importance that it has on grants for city programs. Mr. Wade, Jr., also advised the attendees of his initiative in filling potholes within the city. He also had questions concerning puppies at the animal control pound. He would like to have some of the students have access to the puppies. Mayor McDaniel advised him that some animals would be at Sly Fox on Friday night for pictures, but she would talk with the Animal Control Officer, Courtney Matheny.

Gary Christian questioned the debris pickup and asked if there was an ordinance in place for semi-trucks parking within neighborhood. Chief Hart asked him where he had seen the parking within the city.

Mr. Scott with ESG was asked to look into potholes located on Southland Road. A citizen was questioned about potholes and leaks located at the intersection of Southland and Battle Streets by the Interim City Manager. She said that it was taken care of.

Gary Christian said that the city is looking beautiful.

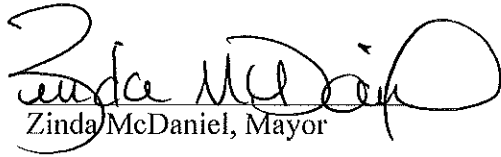
A male citizen voiced concerns that he had not had his call returned from City Hall and that he had concerns about debris and wiring at 1202 and 1204 North Court Street residences (old Boy Scout foundation). Interim City Manager Burns said that he would contact a volunteer to aid him in moving the debris and would get someone from the electric department to check on the wiring. The department is being expanded with a new employee.

The Interim City Manager also advised members of the meeting that Dennis Hill has a new backhoe and will start clearing some debris and ditches again as are found in West Green Street ditches.

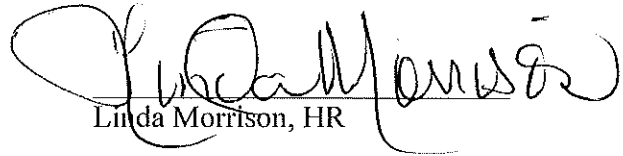
IX. ADJOURN

Upon motion by Mattie Neloms and seconded by Mayor Pro-tem Lula Smart the meeting with unanimous voting was adjourned at **6:55 PM**
(Unanimously voting yes was Lula Smart, Mattie Neloms, and Donald Morgan)

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Zinda McDaniel, Mayor



Linda Morrison, HR

Date Minutes Approved: 01/08/2025