

**QUITMAN CITY COUNCIL**  
**REGULAR MEETING MINUTES**

**Tuesday, April 2, 2024**

**6:30 P.M.**

**I. CALL TO ORDER**

The meeting was called to order by Mayor Zinda McDaniel at 6:32 PM. Council Members Don Morgan, Mattie Neloms, Lula Smart, and Kechia Harrison were present. Interim City Manager Dr. Nancy W. Dennard and City Attorney Karla Walker were also in attendance. The meeting was not accessible to the public through Zoom due to the inability to log in.

**II. INVOCATION**

Invocation was given by Pastor Jim Pitts

**III. PLEDGE OF ALLEGIANCE**

Led by: Mayor Zinda McDaniel

**IV. ADOPTION OF AGENDA**

Upon motion by Mattie Neloms and second by Don Morgan to adopt agenda as presented. Voting Yes (Morgan, Neloms, Smart, Harrison).

**V. APPROVAL OF MEETING MINUTES**

A. Regular Meeting Minutes – March 5, 2024

Upon motion by Mattie Neloms and second by Lula Smart to approve Regular Meeting Minutes from March 5, 2024, was approved. Voting Yes (Neloms, Smart, Harrison, Morgan)

**VI. APPROVAL OF BUSINESS LICENSES**

a. Pretty Pearls Teeth Whitening (1010 E. Screven) Professional Teeth Whitening Svcs.

- b. Brooks County Layman (Peddlers License 4-13-24) BBQ – Dollar Tree Parking Lot
- c. Shantal’s Elderly Mobile Bath and Spa (mobile business) Provide in home grooming for elderly
- d. Quilted Sisters (310 E. Screven) Provide quilting supplies

Upon Motion by Lula Smart and second by Don Morgan to approve business licenses A, B, C, & D. Voting Yes (Neloms, Morgan, Smart, Harrison)

**VII. RESOLUTION 341-24 – MGAG VOTING DELEGATES**

Upon motion by Lula Smart and second by Kechia Harrison to appoint Dr. Nancy Whitfield Dennard to replace Raphael Maddox to serve as the City’s voting delegate on MGAG. Voting Yes (Morgan, Neloms, Smart, Harrison).

**VIII. RESOLUTION 342-24 – BROOKS COUNTY MITIGATION PLAN**

Upon motion by Don Morgan and second by Mattie Neloms to adopt the Brooks County Hazard Mitigation Plan. Voting Yes (Morgan, Neloms, Smart, Harrison).

**IX. DISCUSSION OF “PAINT THE TOWN” MURAL COMPETITION & THE AMAZING RACE COMPETITION**

Upon motion by Mattie Neloms and second by Lula Smart to approve expenditures for the events up to but no more than \$1000.00. Voting Yes (Morgan, Neloms, Smart, Harrison).

**X. APPROVAL BC3 PARK USAGE**

Upon motion by Don Morgan and second by Mattie Neloms to approve the BC3 Park usage for April 20,2024. Voting Yes (Morgan, Neloms, Smart, Harrison).

**XI. CITY MANAGER’S REPORT**

**A. Informational Items**

- Dr. Dennard informed the Council that Category A & B had been completed.  
Totals - FEMA Category A – (debris and damage \$211,923.75 (75% =158,942.81)  
FEMA Category B – (Emergency payroll \$291,077.00 (75% = \$218,307.75)  
**GRAND Total \$377,250.56**
- Currently I am working on CAT-E. (building damages) and CAT-F (Utilities damage) FEMA mitigation inspectors visited contacted Chief Demps to identify

the damages and any repairs that were completed on the fire department and assessed the damage to the utilities department's shed roof. The deadline for CAT-E is not until 2025 but I do not want to wait until the last minute to complete for submission for reimbursement to the City.

Suggestions were given from mitigation to get contract cost quotes for repairs on the fire department for roof and ceiling tile repairs and to obtain cost quotes the electrical utility building. I will continue to update you on the progress.

- Brenda Norton- is no longer contracting with the City to work on the financial reports. (she informed Mayor on 3-7-24).
- Dr. Dennard informed the Council that she received a GMA compiled list of experienced/retired municipal financial personnel and contacted several and Ms. Lowe agreed to do a site visit last week. She was very knowledgeable of our financial software and the audit process. Mayor McDaniel was able to meet her, and I think we both were impressed.
- Councilwoman Harrison attended newly elected officials training and received information on a firm that has a team approach with several employees that has a good record in preparing financial data for audits. I contacted the owner and have a tentative date in the next two weeks for him to do a site visit and discuss our audit.
- Number one priority is the organization of the financial data files. Data is currently located in several locations. A financial data file room must be created to adequately prepare for the audit.
- Discussions with County Administrator on possible inter- governmental agreements for the following:
  1. Developmental Services – permits, inspections
  2. Animal Services with Thomasville Humane Society
  3. Right of Way on Dry Lake Road for gas extension

The County government will discuss the topics and provide the City Council with a proposal to consider.

- ESG Contract- Mayor McDaniel, Councilwoman Harrison and Dr. Dennard met with representatives from ESG to discuss contract negotiations. The meeting was productive and several more meetings will be needed to finalize the contract adjustments.

- GMA – The registration for the GMA conference has been completed. Some council members were not able to register for their first choice in training classes, but Dr. Dennard is constantly monitoring the portal for possible opening.

#### B. Action Items

- Dr. Dennard informed the Council that an account at Ameris Bank has been compromised (through thief of a vendor payment check) and that the Council has the option of adding fraud protection for a monthly fee, closing that account, and opening a new one, or relocating the funds to another banking institution. Motion by Lula Smart and second by Kechia Harrison to close the current account and open a new one was approved. Voting Yes (Neloms, Smart, Harrison). Voting No (Morgan).

## XII. PUBLIC COMMENTS

- A. Concerns of enforcing trash can removal from the roadside after trash pickup.
- B. Concern of new housing project being delayed with zoning issues.
- C. Concern with replacing lighting along Barwick Rd.
- D. Concern with need for town hall meeting. to address violence.
- E. Possible New Group Life Insurance Policy- referred to City's HR coordinator
- F. Water issues at 400 North MLK
- G. Concerns if City is receiving its share of T-SPLOST for road improvements
- H. Expressed need for more youth activities
- I. Concerns about wording on bill statements about disconnection date.

## XIII. EXECUTIVE SESSION

**Pursuant to (OCGA 50-14-(6)).**

Time in **7:58PM** motion by Mattie Neloms and seconded by Lula Smart was approved. Voting Yes (Neloms, Smart, Morgan, Harrison).

Time out **8:19PM** motion by Don Morgan and seconded by Lula Smart. Voting Yes (Neloms, Smart, Morgan, Harrison).

To discuss/deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee; (OCGA50-4-(6))

Discussion about staff vacancies. Post job descriptions for city manager & city clerk in usual manner. Application deadline May 1, 2024.

**XIV. ADJOURN**

Upon motion by Mattie Neloms and seconded by Lula Smart to adjourn at 8:20PM.  
Voting Yes, (Morgan, Smart, Neloms, Harrison).

  
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Mayor, Zinda McDaniel

  
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Linda Morrison, HR

Date Minutes Approved: 5/7/24

City of Quitman, Georgia

Brooks County

EXECUTIVE SESSION AFFIDAVIT

AFFIDAVIT OF PRESIDING OFFICER

Zinda McDaniel, Mayor of the City of Quitman Commissioners, being duly sworn, states under oath that the following is true and accurate to the best of his/her knowledge and belief: The City of Quitman Commissioners met in a duly advertised meeting on April 2, 2024. During such meeting, the Council voted to go into executive session. The executive session was called to order at 7:58 am/pm and the executive session ended at 8:19 a.m./p.m. The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meeting law:

- 1. X Consultation with the City's Attorney to discuss pending or potential litigation, settlement, claims, administrative proceeding, or other judicial actions brought or to be brought by or against the City of Quitman, any City employee or in which the City of Quitman, or any Commissioner/City employee may be directly involved as provided in O.C.G.A § 50-14-2(1); Voting on settlement of pending or potential litigation O.C.G.A § 50-14-1(b)(1)(A);
2. X Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a City employee but not when receiving evidence or hearing argument on charges filed to determine disciplinary action of a public officer as provided in O.C.G.A. § 50-14-3(b)(2) & O.C.G.A § 50-17-72(a)(11). Interviewing candidates for City Manager as provided in O.C.G.A § 50-14-3(b)(2);
3. Discussion or voting authorizing negotiations to purchase, dispose of or lease property as provided in O.C.G.A. § 50-14-3(b)(1)(B);

This 8th day of May, 2024. Zinda McDaniel, Mayor



Sworn and subscribed

Before me this 8th day of May, 2024. My Commission expires: 2-4-2025